



Tuition Agreement Terms

All families need to be on the FACTS Tuition Management Program. Tuition collection at Faithful Shepherd is done through FACTS.

Please sign and return this form within 5 business days. Faithful Shepherd uses a Continuous Enrollment model which means you will not have to complete the enrollment process each year (unless you have a new child entering school).

Year 1, please make your \$400/family tuition deposit (non-refundable) and \$75 family registration fee (non-refundable) via STARPay or check to the school office.

Year 2 and future years, these fees will be auto deducted from your FACTS account each March. *(If these dates change in future school years, you will be notified in advance.)*

Faithful Shepherd uses FACTS Tuition Management to process financial-aid applications and determine financial need. FACTS uniformly collects information from each family to provide a report to FSCS. Faithful Shepherd uses this information to award financial aid. *The financial aid application fee is \$35.*

The tuition fee for withdrawing students during a school year will be the **full tuition rate multiplied by the percentage below:**

Withdrawn before June 30:	All money will be refunded except non-refundable deposits/fees.
Withdrawn between July 1 and August 31:	20%
Withdrawn anytime during first trimester:	55%
Withdrawn anytime during second trimester:	90%
Withdrawn anytime during third trimester:	100%

Tuition refund/amount due will be determined based on the difference between the calculated tuition fee and the tuition amount paid to date. The school will terminate or adjust the tuition payment agreement.

Responsible Party's Signature

Family First and Last Name (Please Print)

Date

By signing this form, I agree to make tuition payments according to the FACTS agreement payment plan and the above terms, until my student(s) graduates from or leaves Faithful Shepherd Catholic School.