



Tuition Agreement Terms

All families need to be on the FACTS Tuition Management Program. Tuition collection at Faithful Shepherd is done through FACTS. We are unable to accept any additional payments (other than the non-refundable \$400.00 per student deposit) in our business office.

Please sign and return this form **on or before Friday, March 1, 2019.** Your \$400.00 (per student) non-refundable tuition deposit is also due to the school office **on or before Friday, March 1, 2019.**

Faithful Shepherd uses FACTS Tuition Management to process financial-aid applications and determine financial need. FACTS uniformly collects information from each family to provide a report to FSCS. Faithful Shepherd uses this information to award financial aid. *The financial aid application fee is \$35.*

The tuition fee for withdrawing students during the 2019-2020 school year will be the **full tuition rate multiplied by the percentage below:**

Withdrawn before June 30, 2019:	All money will be refunded except non-refundable deposits/fees
Withdrawn between July 1 and August 31:	20%
Withdrawn anytime during first trimester:	55%
Withdrawn anytime during second trimester:	90%
Withdrawn anytime during third trimester:	100%

Tuition refund/amount due will be determined based on the difference between the calculated tuition fee and the tuition amount paid to date. The school will notify FACTS to terminate or adjust the tuition payment agreement.

Responsible Party's Signature

Date

Family Last Name (Please Print)

By signing this form, I agree to make tuition payments for the 2019-2020 school year according to the FACTS agreement payment plan and the above terms.

Payment:

- I have enclosed my Tuition Deposit payment(s) via check made out to FSCS
- I have paid my Tuition Deposit payment(s) online through STARPay

(Over)



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Faithful Shepherd's FACTS Tuition Management Program

1. **Payment Dates:** You may choose either the 1st, 5th, 20th, or the last day of each month as your payment date. Automatic payments can be made from a checking or savings account or from a variety of credit cards, if applicable.
2. **Convenience & Security:** Along with multiple payment plan options, your payments are processed securely through a bank-to-bank transaction.
3. **Peace of Mind Insurance:** FACTS offers this *optional* benefit for only \$20 per year per family. In the event of death of the responsible party or spouse, the remaining tuition balance owed for the current school year is paid to the school by FACTS.
4. **Account Convenience:** You may check your personal FACTS account, make payments online and update personal information from the convenience of your home anytime.

NEW Families Enroll Now:

Please enroll in FACTS by going to our website: www.fscsmn.org. Under Admissions, select FACTS Tuition and Financial Aid. Under the Tuition heading, select '*Click here to create and manage your FACTS account*'. Select create a username and password under the New Account section and follow instructions accordingly.

CURRENT Families:

Faithful Shepherd will automatically re-enroll you for the 2019-2020 school year with FACTS.

ALL Families:

Please sign and return the Tuition Agreement Form **on or before Friday, March 1, 2019.**

Thank you for your loyalty and support of Faithful Shepherd Catholic School. We depend on your support in our efforts to provide the highest quality of education for your children. Your continued support and cooperation is appreciated, as we remain committed to our mission.