

**Faithful Shepherd Catholic School and Tri-Parish Center
Board of Directors Meeting
Approved Minutes
September 2, 2014**

Board Members Present:

St. John Neumann	St. Thomas Becket	Church of St. Peter	Other Attendees
Fr. Doug Ebert	Fr. Tim Wozniak	Sheila Manahan	Ms. Terese Shimshock, Principal
Marge Gruenes	Tom Durand	Jennifer Silgen	Christina Lindstrom, Recording Secretary
	Tom Levandowski		

Description	Discussion	Action By
Invocation	The meeting began at 7:05 PM.	Gruenes
Adoption of Agenda	Motion: Durand made a motion to approve the September 2014 Agenda. The motion was unanimously approved.	Board
Approval of Minutes	Motion: Gruenes made a motion to approve the August 2014 Minutes with the following corrections: <ul style="list-style-type: none"> • Approval of June 2014 Minutes, not May. • Personnel Gruenes • Technology Durand The motion was unanimously approved.	Board
	Principal's Report	
	Enrollment Update: 465 but two students are leaving October 1 st , so really 463, which is above budget. First day of school went well. Septemberfest Update: Looking at over \$50000 in sponsorship, 3 car dealerships would like to display cars during the event; proposal is out to Polaris as well. Radio spots start tomorrow, billboards are up. There is Septemberfest clothing that will be on sale. Tickets go on sale Friday. There will be an alumni tent on both Friday night and Saturday. Increased security during Saturday event and changes to procedure for the VIP tent. The Poker Tournament is doubling to 200 people. There will also be a farmers market on Friday night. Leadership is feeling good but it is crunch time.	Shimshock
	New Business	
Review of Bullying/Discipline Policies	Looking to form an ad hoc committee to look at the FSCS bullying/discipline policies. Will be looking more closely at the new 196 policy and possibly expand and realign our policies moving forward. There have been changes in legislation that will also play	Gruenes

	a role in this as well, although these mandates are not a requirement in a private school. Look for more information next month.	
Electronic Motion	<p>Motion: Gruenes made an electronic motion on August 6th, 2014 to nominate Father Doug Ebert for Vice President of the FSCS Corporation.</p> <p>The motion was unanimously approved.</p>	Gruenes
Committee Positions	<p>Facilities Committee (discretionary) nominated Fr. Ebert</p> <p>Motion: Gruenes made a motion to approve the above listed committee board representative.</p> <p>The motion was unanimously approved.</p>	Levandowski
	Unfinished Business	
Establish 2014-2015 Board Objectives	<ol style="list-style-type: none"> 1. Secure \$250,000 in fundraising revenue by 06/30/15. Shimshock 2. Achieve a Kindergarten enrollment of 50 students by 09/03/15, and by 6/5/15 achieve 97% of re-enrollment deposits. Shimshock 3. Present to Board at January 2015 Board meeting a multi-year year budget and financial plan that includes all facilities, maintenance costs, existing debt payoff, competitive teacher salaries and professional development dollars. Shimshock 4. Finalize vendor management plan by December 2014. Shimshock, Board 5. Communicate restated FSCS financial aid program to parent community, faculty and parishes by February 2015. Shimshock, Board 6. Implement, by 12/31/14, tools for measuring Board effectiveness, including Board self-assessment, surveys by parents and faculty, and holding an in-service retreat. By March 2015, complete review of continuing value of the internal Board vision/mission vis a vis the school's external/public vision and mission. Manahan <p>Motion: Gruenes made a motion to adopt the above 2014-2015 Board Objectives.</p> <p>The motion was unanimously approved.</p>	Levandowski
	Reports of Committees	
Marketing	Committee met in late August to regenerate momentum.	Durand

	Goals of the year include revamp of website, alumni relationships and marketing, school branding, parish campaign marketing, volunteer awareness and retention, lead nurturing and drip campaign marketing, community program development and outreach, communication, and Salesforce.com training and advancement will be the focus of the committee for this year.	
Technology	No update at this time.	Durand
Development	Will be meeting in September.	Johnson
Finance	No update at this time.	
Personnel	Met tonight and working to finalize the goals and objectives for this year.	Gruenes
Facilities	No update at this time.	Board
Executive Session	The Executive Session took place from 6-7:05 PM	Board
Closing Prayer	The meeting ended at 8:30 PM.	Manahan

Next Board Meeting: October 7th, 2014 6:00 PM Executive Session & Dinner
7:00 PM Regularly Scheduled Meeting @ FSCS