

**Faithful Shepherd Catholic School and Tri-Parish Center
Board of Directors Meeting
Approved Minutes
August 5, 2014**

Board Members Present:

St. John Neumann	St. Thomas Becket	Church of St. Peter	Other Attendees
Marge Gruenes	Fr. Tim Wozniak	Fr. Charlie Lachowitzer	Ms. Terese Shimshock, Principal
Susan Johnson	Tom Durand	Sheila Manahan	Christina Lindstrom, Recording Secretary
	Tom Levandowski		

Description	Discussion	Action By
Invocation	The meeting began at 7:10 PM.	Johnson
Adoption of Agenda	Motion: Johnson made a motion to approve the August 2014 Agenda. The motion was unanimously approved.	Board
Approval of Minutes	Motion: Levandowski made a motion to approve the June 2014 Minutes with the following corrections: * June 2014 Agenda * Levandowski spelling * Principals report period The motion was unanimously approved.	Board
	Principal's Report	
	<p>Enrollment Update: The budget was approved at 472, new budget created for 462, and current enrollment is 466 with 3 potential students. Current enrollment by grade: 42 K, 46 1st, 47 2nd, 58 3rd, 60 4th, 57 5th, 50 6th, 38 7th, and 68 8th grade. Over the summer there was a booth at Eagan's Marketfest, Scottish Fair and Highland Games were held here at FSCS with a booth, and participated at SJN Summer Sizzle.</p> <p>Septemberfest Update: Sponsorship is currently at \$37000, Food Trucks will be providing food this year, selling Septemberfest wear, hiring supplemental staff to help with the security/sales, KQRS will be our partner, there will be an Alumni/Alumni Parent tent, Poker Tournament planning is under way, and the Family Fest with wine tasting during Family Fun Night. The Board will also be offering a sponsorship.</p> <p>Chiller/Facilities Update: The chiller replacement part has been ordered and should be ready to go by September 2nd. This will only replace one of the three chillers. This replacement will come</p>	Shimshock

	<p>with a five-year warranty.</p> <p>Electronic Motion 7/18/14: “Levandowski made an electronic motion that the FSCS Board approve the Finance Committee’s recommendation to release \$40,000 from savings and reserves to be used to repair or replace 1 of the school’s compressors with either a remanufactured or new unit and to purchase up to a five year warranty.”</p> <p>The motion was approved.</p> <p>Other: The Henderson’s will be completing a 16x20 pergola outside of the Library, eventually with benches etc, as an Eagle Scout project. There is a new kindergarten teacher - Brandon Kane and Hannah Smith has moved to 5th grade. HSA has donated a new playground piece. The board would like to recognize the teachers with Certificates of Service for five-year increments. These will be given to teachers at a faculty reception during workshop. Terese and Gruenes are looking to form an ad hoc committee of parents, students, and staff to look at the bullying/behavior/discipline policies of the school.</p>	
	New Business	
<p>Adoption of Facilities Committee Charter</p>	<p>The board discussed the ad hoc committee that has come together to offer help to Terese during the facilities challenges with the chiller. The board would like to establish this as a chartered ad hoc committee of the board to formalize this committee.</p> <p>Motion: Gruenes moves to adopt the proposed Facilities Committee Charter. The motion was approved unanimously.</p>	<p>Levandowski</p>
<p>Board/Officer Elections</p>	<p>Board:</p> <ul style="list-style-type: none"> • Chairperson (required) Gruenes nominated Levandowski • Vice Chairperson (required) Durand nominated Manahan • Recording Secretary (required) Levandowski nominated Christina Lindstrom <p>Motion: Gruenes made a slate motion to approve all board positions. The motion was unanimously approved.</p> <p>Officers of School:</p> <ul style="list-style-type: none"> • President (Archbishop appointment; not subject to election) remains Fr. Tim Wozniak • Corporate Treasurer (required) Levandowski nominated Manahan • Corporate Secretary (required) Johnson nominated Gruenes <p>Motion: Levandowski made a slate motion to approve all above officers of school positions. The motion was unanimously approved.</p> <ul style="list-style-type: none"> • Vice President (required) 	<p>Levandowski</p>

	<p>Motion: Levandowski made a motion to elect the Vice President role via electronic motion. The motion was unanimously approved.</p> <ul style="list-style-type: none"> • Marketing Committee Liaison (discretionary) nominated Durand • Technology (discretionary) nominated Durand • Development Committee Liaison (discretionary) nominated Johnson • Finance Committee Liaison (discretionary) nominated • Tri-Parish Committee Liaison (discretionary) nominated Fr. Charlie • Facilities Committee (discretionary) nominated • Athletic Field Liaison (discretionary) nominated Manahan • Technology Liaison (discretionary) nominated Durand • Personnel Liaison (discretionary) nominated Gruenes <p>Motion: Johnson made a slate motion to approve the above listed committee board representatives. The motion was unanimously approved.</p>	
Establish 2014-2015 Board Objectives	<p>The board discussed possible Board Objectives for the 2014-2015 school year. These objectives will be further discussed and selected for next month.</p> <p>Discussion was had regarding the inclusion of curriculum based objectives - do these fit into the Board or Administrative roles. The board will be looking into possible NCEA recognition goals to include. Also how to include the theme of Communication into these objectives.</p>	Levandowski
Reports of Committees		
Marketing	Durand: The Marketing Committee will be meeting on August 13th.	Board
Technology	Durand: No update at this time. The committee will be looking into the next generation of Chromebooks and the Year Two Technology Goals.	Board
Development	Johnson: Andrew Claude has stepped forward to take over the Chair position. The Development Goals were sent out with yesterday's email.	Board
Finance	Next meeting will be in September. A new budget was established to fit our enrollment numbers for 2014-2015.	Board
Personnel	Gruenes: In June, the Personnel Committee accepted Terese's 2014-15 progress report on her goals. A letter documenting results will be placed in her personnel file upon her request. The Personnel Committee will be meeting soon with Terese to review her 2014-15 written goals.	Board

Facilities	No update at this time.	Board
Executive Session	The Executive Session took place from 6-7:05PM	Board
Closing Prayer	The meeting ended at 9:08 PM.	Durand

Next Board Meeting: September 2nd, 2014 6:00 PM Executive Session & Dinner
7:00 PM Regularly Scheduled Meeting @ FSCS