

**Faithful Shepherd Catholic School and Tri-Parish Center  
Board of Directors Meeting  
Approved Minutes  
June 3, 2014**

**Board Members Present:**

St. John Neumann	St. Thomas Becket	Church of St. Peter	Other Attendees
Fr. Dave McCauley	Fr. Tim Wozniak	Sheila Manahan	Ms. Terese Shimshock, Principal
Marge Gruenes	Tom Durand	Steve McCoy	Christina Lindstrom, Recording Secretary
Susan Johnson	Tom Levandowski		

Description	Discussion	Action By
<b>Invocation</b>	The meeting began at 7:54 pm	Fr. Tim
<b>Adoption of Agenda</b>	<b>Motion: Johnson</b> made a motion to approve the June 2014 Agenda.  <b>The motion was unanimously approved.</b>	Board
<b>Approval of Minutes</b>	<b>Motion: Johnson</b> made a motion to approve the May 2014 Minutes with the following change: <ul style="list-style-type: none"> <li>• Page 1 change CUF to Catholic United Financial</li> </ul> <b>The motion was unanimously approved.</b>	Board
	<b>Strategic Objectives</b>	
<b>Scorecard Review</b>	<b>Board/School Policies:</b> Second reading of Financial, Health & Safety, and Building & Grounds series. <b>Board Effectiveness:</b> No update. <b>Board Communication:</b> N/A (Completed) <b>Budget:</b> Approved 2014-2015 and working on multi year budget for capital improvements. <b>Increase Fundraising:</b> Currently at \$241,110. Plans for next year include Septemberfest, Gala, Annual Fund, and Ecothon. <b>Enrollment:</b> We have \$400 deposits from 90% of potential students with an enrollment projection of 472 for 2014-2015. <b>Vendor Management Plan:</b> Steve & Terese met with Sodexo staff regarding the 2014-2015 contract.. Discussed website payment and access to records. <b>Parish Marketing Plan:</b> 11 participants from the parish staffs were surveyed – they like the streamlined procedure and increased communication. <b>Marketing Plan:</b> An end of year marketing update will be sent soon. <b>Annual Report:</b> Not done but will be completed by June 30 <sup>th</sup> – this document will focus on progress on MNSAA and Board	Shimshock

	<p>Objectives.  <b>Financial Aid Communication:</b> No update.  <b>I Can Statements:</b> No report.  <b>Year of Faith:</b> Completed.  <b>ITBS ELA Scores:</b> Completed.  <b>Technology Plan:</b> Completed.</p>	
	<b>Principal's Report</b>	
	<p>Field day is coming this week. Graduation will take place on Thursday. Friday is the last day for students. Contract letters went out to teachers and are due on June 9<sup>th</sup>. Second grade will have only two sections next year. The board discussed the recognition of faculty years of services, a plan is TBD.</p>	Shimshock
	<b>New Business</b>	
<b>STB Board Seat</b>	Fr. Tim appointed Tom Levandowski for another term as the STB representative for the 2014-2015 school year.	Fr. Tim
<b>School Policies Review</b>	<p><b>First Reading:</b> No first reading.</p> <p><b>Second Reading:</b></p> <p><b>Finance Series</b></p> <ul style="list-style-type: none"> <li>• Review and/or amend: 1101-1109</li> <li>• New: 1110</li> </ul> <p><b>Health and Safety</b></p> <ul style="list-style-type: none"> <li>• Review and/or amend: 901-904</li> <li>• New: 905</li> </ul> <p><b>Buildings and Grounds</b></p> <ul style="list-style-type: none"> <li>• Review and/or amend: 1001-1002</li> <li>• New: 1003 &amp; 1004</li> </ul> <p><b>Motion: Gruenes</b> made a motion to approve all amended and new policies in the Finance, Health and Safety, and Building and Grounds Series.  <b>The motion was unanimously approved.</b></p>	McCoy, Gruenes/ Fr. Tim, and Fr. Charlie
	<b>Unfinished Business</b>	
<b>Athletic Field Use/Maintenance</b>	The city will no longer enter into a field use/maintenance agreement with FSCS for the coming year. Currently working on gathering bids and budgeting for this maintenance and use. It is difficult to find groups that do striping. Predicted costs are \$5000-8000 depending on weather. Also looking into what other schools do in this area. Budget and bids will go to the finance committee soon.	Manahan

	<b>Reports of Committees</b>	
<b>Marketing</b>	Report coming next week to the community.	Durand
<b>Technology</b>	No update.	Durand
<b>Development</b>	Next year fundraising goal is \$250,000.	Johnson
<b>Finance</b>	Looking to create a subcommittee to deal with facilities with hope of developing a process to assist in facilities and maintenance. The condition of the chillers is not good for the AC and the committee is currently working on a plan for summer repair. The Board will need to approve this expenditure.	McCoy
<b>Personnel</b>	Looking for feedback for Terese from the board regarding her goals.	Gruenes
<b>Executive Session</b>	The Executive Session met from 6 -7:45PM.	Board
<b>Closing Prayer</b>	The meeting ended at 9:03AM.	Manahan

**Next Board Meeting: August 5, 2014** at 6:00 PM Executive Session & Dinner  
7:00 PM Regularly Scheduled Meeting @ FSCS