

**Faithful Shepherd Catholic School and Tri-Parish Center
Board of Directors Meeting
Approved Minutes
April 01, 2014**

Board Members Present:

St. John Neumann	St. Thomas Becket	Church of St. Peter	Other Attendees
Fr. Dave McCauley	Tom Durand	Sheila Manahan	Ms. Terese Shimshock, Principal
Marge Gruenes		Steve McCoy	Christina Lindstrom, Recording Secretary

Description	Discussion	Action By
Invocation	The meeting began at 7:00PM.	Gruenes
Adoption of Agenda	<p>Motion: Durand made a motion to approve the April 2014 Agenda with the following amendment:</p> <ul style="list-style-type: none"> • Remove all items from New Business <p>The motion was unanimously approved.</p>	Board
Approval of Minutes	<p>Motion: Gruenes made a motion to approve the March 2014 Minutes with the following changes:</p> <ul style="list-style-type: none"> • Addition of Fr. Charlie Lachowitz as attendee • Date of April Meeting 2014 not 2013 <p>The motion was unanimously approved.</p>	Board
	Strategic Objectives	
Scorecard Review	<p>Board/School Policies: Update delayed for one month. Board Effectiveness: No update at this time (see unfinished business). Board Communication: No update at this time. Budget: No update at this time. Increase Fundraising: Raffle raised \$15,800 for FSCS. A parent communication will go out in the next week to coincide with Ecothon which tallies our fundraising results and stresses the importance of Ecothon monies. Fundraising dollars thus far equal approximately \$189,700. Enrollment: Lost two more students due to a move on 3/21. 13-14 enrollment is now at 498. For the 14-15 school year, we still have 15 families that have not confirmed nor denied registration. Vendor Management Plan: Completed review of the year to date expenditures of the school in the formation and review of vendors. Parish Marketing Plan: Communication flowchart sent with marketing plans. Marketing Plan: Added the timeline to the Marketing Flowchart. Annual Report: Annual reports given to parishes and sent home</p>	Shimshock

	<p>with families in March.</p> <p>Financial Aid Communication: No update at this time.</p> <p>I Can Statements: Still working on aligning the second ELA standard.</p> <p>Year of Faith: Although Deacon Friesen's message was well received, unfortunately we only had 8 participants.</p> <p>ITBS ELA Scores: No update at this time.</p> <p>Technology Plan: Completed</p>	
	Principal's Report	
	<p>Ecothon kick off is tomorrow. A teacher committee will chair this event. They will be out and about doing earth day service and collecting pledges.</p> <p>Summer programming (25 classes) will be offered at FSCS this year. Information regarding these programs will be included in tomorrow's newsletter. Shawnessy will be working on marketing of this programming.</p> <p>Installation of the new sign from the electronic moment bids is scheduled for June.</p>	Shimshock
	New Business	
	Unfinished Business	
Board Survey	Spoke with Gary Wilmer from the Archdiocese regarding the board survey, he would be willing to run a 2-3 hour board retreat and complete an initial assessment. Members of the board will be reviewing some assessment resources and deciding on possible options in moving forward.	Manahan
Field Use Agreement	The response to the City of Eagan's original proposal will be sent to the city soon so hopefully a new report will be available next month.	Manahan
	Reports of Committees	
Marketing	SJN and STB preschool families will be sent an offer for a \$15 gift card if families come to FSCS for a tour. The Scottish Fair will be held here at FSCS on July 12 th (see http://www.mnscottishfair.org).	Durand
Technology	No update at this time.	Durand
Development	Three new members joined the Development Committee this month. The group is working on sponsorship package deals based on the levels donated to be utilized with Septemberfest and the Gala next year.	Shimshock
Finance	The finance committee decided to not move forward with the tuition discount for Catholic educators at this time due to unknown losses. The final 2014-2015 budget will be shared next month as will the five-year outlook. It is looking like this year's budget could come in not quite balanced. The committee is reviewing the	McCoy

	charter as well as the representation from all parishes to determine the needs for new members.	
Personnel	No report at this time.	Gruenes
Executive Session	The executive session met from 6-7 PM.	Board
Closing Prayer	The meeting ended at 8:38 PM.	Gruenes

Next Board Meeting: May 6th, 2014 6:00 PM Executive Session & Dinner
7:00 PM Regularly Scheduled Meeting @ FSCS