

**Faithful Shepherd Catholic School and Tri-Parish Center
Board of Directors Meeting
Approved Minutes
February 4, 2014**

Board Members Present:

St. John Neumann	St. Thomas Becket	Church of St. Peter	Other Attendees
Fr. Dave McCauley	Fr. Tim Wozniak	Steve McCoy	Ms. Terese Shimshock, Principal
Marge Gruenes	Tom Durand		Christina Lindstrom, Recording Secretary
Susan Johnson	Tom Levandowski		

Description	Discussion	Action By
Invocation	The meeting began at 7:06 PM.	McCoy
Adoption of Agenda	<p>Motion: Gruenes made a motion to approve the February 2014 Agenda with the following changes:</p> <ul style="list-style-type: none"> • Removal of Board Survey Update • First Reading of the 800 Series and Amendments to Student Conduct Policies 801, 803, & 804 <p>The motion was unanimously approved.</p>	Board
Approval of Minutes	<p>Motion: Durand made a motion to approve the January 2014 Minutes with the following amendments:</p> <ul style="list-style-type: none"> • Addition to Motion Carried Unanimously for tuition motion and Fr. Charlie recognition • Interim Archdiocese Superintendent Dr. Jill Reilly • Development meeting cancelled due to conflict with Christmas Concerts • Addition of Resolution <p>The motion was unanimously approved.</p>	Board
	Strategic Objectives	
Scorecard Review	<p>Board/School Policies: Review of policies 800 series and adopting 201 and 202.</p> <p>Board Effectiveness: No updates.</p> <p>Board Communication: No updates.</p> <p>Budget: Starting to budget for summer and next year projects.</p> <p>Increase Fundraising: Annual appeal will now go only to non-FSCS families due to timing, roughly 4,000 households by 2/14. Catholic United Raffle has raised roughly \$2000 in first two weeks.</p>	Shimshock

	<p>Septemberfest/Gala/Development meeting set for next week. Enrollment: 20 new Kindergarten and 8 existing family Kindergarten applications have been submitted. Vendor Management Plan: Meeting planned for Friday Parish Marketing Plan: CSW at parishes was well received. 8th grade speakers were great and everyone loved the FSCS chapstick! January newsletter went out to SJN and STB parishes. Hosted SJN 4-5 year olds last week – great event for all involved. Marketing Plan: No work on flowchart at this time. Annual Report: Annual report going to parents via an electronic version. ELA Standards: Beginning our second ELA standard on 2/11. Will finish only 2 of the 3 we had hoped to this year due to the loss of workshop days. Year of Faith – March 6 Deacon Friesen will speak to the parent community. ITBS Scores: These will be shared 2/4 meeting and will be published in the newsletter soon. Technology Plan: Completed</p>	
	Principal's Report	
ITBS Presentation	Ms. Shimshock shared the results and analysis of ITBS scores from this fall. The Board discussed a variety of observations and brainstormed some possible reasons for some of the scores. The faculty will do further study in the coming weeks. Overall scores are strong with some areas of future growth.	Shimshock
	New Business	
President/Canonical Administrator	Fr. Tim Wozniak has been officially appointed the Canonical Administrator on January 14 th in a letter from the Archbishop to Fr. Tim dated January 14 th .	Levandowski
School Policy Review	<p>Second Reading: Amendments to Admissions Policy 201 and 202</p> <p>Motion: Gruenes moved that we approve the Amended Admissions Policies 201 and 202.</p> <p>The motion was unanimously approved.</p> <p>First Reading: 800 Series Policies</p> <ul style="list-style-type: none"> • 801 - Code of Conduct • 803 – Harassment, looking for the addition of Bullying into this policy 	
	Unfinished Business	
Field Use	The city has sent the new agreement proposal and it will be	Shimshock

Agreement	looked over in the coming week.	
Reports of Committees		
Marketing	<p>Updates from Pat Schaber and the committee were shared:</p> <ul style="list-style-type: none"> • Rob Grady has agreed to spearhead a subcommittee for a communication subcommittee. • Outbound ideas – ideas tables at IGH ice rinks, parades, Primrose a new feeder, exit surveys for 8th grade, 77 leads since July - tours • Website – Project plan with deadlines is being refined, site content is being reviewed but progress is being made. Hoping to have content rewritten by this Friday for Nate to drop into the site. • Shawnessy is making sure Twitter and Facebook are updated frequently. 	Durand
Technology	The teachers went to TIES for classes last Friday to attend 3 sessions of professional development.	Durand
Development	Annual Appeal letters are going out, Gala was well attended, Septemberfest meeting coming next week – working to identify chairs for subcommittees, Raffle tickets went out last week and drawing is in Mid-March, Ecothon is gearing up and Jon Nathe will be the chair of this event.	Johnson
Finance	<p>Executive summary was shared with the Board, the Finance Committee is expecting a 30% reduction of the building insurance and a 20% reduction in medical insurance as a payback from the Archdiocese reserves through 2015. Student count is currently 501. The budget is currently on target for this school year.</p> <p>The cost of credit card fees is increasing and we will need to look at this in the future. The cost of snow plowing is over budget and will need to be looked at further.</p>	McCoy
Personnel	No update at this time.	Gruenes
Executive Session	The Executive Session occurred from 6:00-7:00PM.	Board
Closing Prayer	The meeting ended at 9:04PM.	Gruenes

Next Board Meeting: Tuesday, March 4th 6:00 PM Executive Session & Dinner
7:00 PM Regularly Scheduled Meeting @ FSCS