

**Faithful Shepherd Catholic School and Tri-Parish Center  
Board of Directors Meeting  
Approved Minutes  
March 06, 2012**

**Board Members Present:**

St. John Neumann	St. Thomas Becket	Church of St. Peter	Other Attendees
Marge Gruenes	Fr. Tim Wozniak	Fr. Joseph Gallatin	Mr. John Boone, Executive Director
Susan Johnson	Tom Levandowski	Sheila Manahan	Ms. Terese Shimshock, Principal
	Tom Durand	Steve McCoy (via conference call)	Christina Lindstrom, Recording Secretary

Description	Discussion	Action By
<b>Invocation</b>	The meeting began at 7:20 p.m.	Fr. Gallatin
<b>Adoption of Agenda</b>	<p><b>Motion:</b> Fr. Gallatin made a motion to approve the March 06, 2012 agenda with the following changes:</p> <ul style="list-style-type: none"> <li>• Removal the technology plan discussion</li> </ul> <p><b>The motion was unanimously approved.</b></p>	Board
<b>Approval of Minutes</b>	<p><b>Motion:</b> Marge Gruenes made a motion to approve the February 07, 2012 minutes with the following changes:</p> <ul style="list-style-type: none"> <li>• Add "Development Committee" to Development report</li> <li>• Closing prayer was by Gruenes, not McCoy</li> </ul> <p><b>The motion was unanimously approved.</b></p>	Board
	<b>Scorecard</b>	
<b>Review Scorecard Items and Action Plan</b>	<p>The Board reviewed the status of all scorecard items and Action Plans:</p> <ul style="list-style-type: none"> <li>• Reducing Debt: No update</li> <li>• Increased Fundraising: Still working on Development Committee Membership, Septemberfest discussion, and Gala numbers coming.</li> <li>• Enrollment: Currently at 525 students for next year, we budgeted for 537. 18 new families attended Discovery Day there are currently 43 Kindergartners for next year.</li> <li>• Behavior: Teacher survey gave specific feedback that led to changes in dealing with behavior. Office now has tracking system for seeing who is sent to administration. Student survey will be looked at soon.</li> <li>• I Can Statements: Determining Social Studies textbooks</li> <li>• Parent Survey: Executive summary will be in tomorrow's newsletter. Further discussion and some focus groups will convene this year regarding hot button issues.</li> <li>• Worship: We will continue to use PowerPoint slides until the end of the year for parts of the mass.</li> <li>• ITBS Math Scores: Great News! Comparing "like classes" in 09-10 we had 4 grades that decreased in their scores, in 10-11 we had 2 grades that decreased their computation test scores and this year only 1 grade decreased their test score and that was only by 1 percentile ranking.</li> <li>• Accreditation Progress: Executive summary and teacher summary were made public and the steering committee will be meeting further to start on the strategic plan and will meet again next week.</li> </ul>	Ms. Shimshock

<p><b>Executive Director/Principal Report</b></p>	<p>Ms. Shimshock shared further information on the ITBS test score results. Social Studies and Science are strength areas. All scores were strong, above the 75th percentile.</p> <p>Mr. Boone shared the following:</p> <ul style="list-style-type: none"> <li>• Gala rough numbers show a profit of \$101,000 - \$25,000 of that was the Electric Momen. 320 people attended, silent auction was down but the live auction was up.</li> <li>• Marathon (Ecothan) kicks off tomorrow and will be April 23rd - will have several events and on campus walks - the goal is \$55000 or \$110 per student.</li> <li>• Marketing Committee has several members and Development Committee has one member thus far with a request going in the newsletter tomorrow.</li> <li>• Deanery Spelling Bee is on Saturday.</li> </ul>	<p>Ms. Shimshock and Mr. Boone</p>
<p><b>Unfinished Business</b></p>		
<p><b>Revised Septemberfest Model Proposal</b></p>	<p>Discussion occurred regarding the revised proposal for Septemberfest next year.</p> <ul style="list-style-type: none"> <li>• Proposal details: June 22nd deadline on canceling the band and losing a \$2000.00 deposit. The Corbo's are willing to begin seeking sponsorships once the board has committed. The board discussed the level of sponsorship contributions that would need to be secured prior to the start of summer to decide if a Fall of 2012 Septemberfest would occur or not.</li> <li>• After further discussion, the Board decided to stand by its December decision not to have a band for next year and not to hold any event during the 2012-2013 school year using the "SeptemberFest" brand-name. Discussions will continue regarding bringing this event back or recreating it for the Fall of 2013. Further discussions will be had with HSA regarding their Family Fun Night Event.</li> <li>• A follow-up communication to the Corbos will indicate: 1) Septemberfest will not occur next year. 2) The Board wants to use the additional lead-time to strengthen the financial model for Septemberfest and welcomes the Corbos continued involvement and leadership to assure a successful re-launch of Septemberfest in the Fall of 2013, 3) We appreciate their enthusiasm and work on their proposal.</li> </ul>	<p>Johnson/Manahan</p>
<p><b>Reports of Committees</b></p>		
<p><b>Marketing</b></p>	<p>New Marketing Committee members will be gathering to look at ideas for the Marathon and Golf Tournament as well as more firmly developing the committee and its goals and set up.</p>	<p>Durand</p>
<p><b>Development</b></p>	<p>No update at this time.</p>	<p>Johnson</p>

	<b>Reports of Committees</b>	
<b>Finance</b>	No update at this time.	McCoy
<b>Personnel</b>	No update at this time.	Gruenes

	<b>Adjourn</b>	
<b>Executive Session</b>	Occurred from 6:00-7:20 p.m.	Board
<b>Closing Prayer</b>	The meeting adjourned at 9:01 p.m.	Manahan
<b>Electronic Motion</b>	The Board took notice of the following electronic motion made by Marge Gruenes on February 23 <sup>rd</sup> , seconded by Fr. Gallatin,, and subsequently approved unanimously by the Board through electronic voting: <i>"I move that the Board accepts the Administration's recommendation to approve acceptance of a gift of a fully-funded scoreboard without purchase or installation cost to the school, per the specifications set form in the attached document."</i> The Motion was offered as a response to an February 22 <sup>nd</sup> email from John Boone containing the referenced attachment and conveying the Administration's recommendation to approve the proposal.	Board

**Next Board Meeting: April 03, 2012 at 6:00 p.m. Executive Session Dinner - 7:00 p.m. Regularly Scheduled Meeting @ FSCS**