

**Faithful Shepherd Catholic School and Tri-Parish Center
Board of Directors Meeting
Approved Minutes
February 07, 2012**

Board Members Present:

St. John Neumann	St. Thomas Becket	Church of St. Peter	Other Attendees
Fr. Charlie Lachowitz	Fr. Tim Wozniak	Fr. Joseph Gallatin	Robin Hicks-Corbo (via cell phone), Todd Corbo, Patrice Weinberger, Mark McGinty (7:28-8:07 pm)
Marge Gruenes	Tom Durand	Sheila Manahan	Nate Jorgensen and Sara Meier, Technology (7:10-9:27 pm)
Susan Johnson	Tom Levandowski		Mr. John Boone, Executive Director
			Ms. Terese Shimshock, Principal
			Christina Lindstrom, Recording Secretary

Description	Discussion	Action By
Invocation	The meeting began at 7:04 p.m.	Fr. Tim Wozniak
Adoption of Agenda	<p>Motion: Marge made a motion to approve the February 07, 2012 agenda after the following changes were made:</p> <ul style="list-style-type: none"> • Eliminated report from Personnel Committee • Addition of Patrice Wienberger and Mark McGinty as guests • Addition of Nate Jorgenson and Sara Meier as guests <p>The motion was unanimously approved.</p>	Board
Approval of Minutes	<p>Motion: Sheila made a motion to approve the December 6, 2011 minutes.</p> <p>The motion was unanimously approved.</p> <p>Motion: Sheila made a motion to approve the January 03, 2012 minutes.</p> <p>The motion was unanimously approved.</p>	Board

	Scorecard	
Review Scorecard Items and Action Plan	<p>The Board reviewed the status of all scorecard items and Action Plans:</p> <ul style="list-style-type: none"> • Increased Fundraising: Invitations to join the Development Committee are going out soon. • Enrollment: Currently at 549. There have been 21 siblings and 14 new families submit applications for next year's Kindergarten thus far. • Behavior: Looking over survey results • I Can Statements: Social Studies statements are complete and textbooks are being looked at. • Parent Survey: 45% parent participation. Results will be shared via the website in late February. • Worship: No news • ITBS Math Scores: Ms. Shimshock would like to look at these in detail with the board in the coming months. • Accreditation Progress: Progressing well with surveys near completion and looking at goals for the future. Plan to complete the document by the end of the school year. • Action Plan - Board Communication: Refinance update to be added into newsletter 	Ms. Shimshock
Executive Director/Principal Report	<p>Mr. Boone shared the following:</p> <ul style="list-style-type: none"> • Discovery Day will be February 12th from 1-3 pm for all school. • A Maintenance worker resigned over Christmas Break and replacement to be determined. • Marathon/Spring Clean up event is coming • Budget is going well and on track <p>Ms. Shimshock shared that Catholic Schools week went well with the Ann Bancroft visit, successful food drive, parade, and walking event.</p>	Mr. Boone
	New Business	
Revised Septemberfest Model Proposal	<p>Todd Corbo and Robin Hicks-Corbo (via Cell Phone) proposed an alternative Septemberfest proposal for next year. Proposal included:</p> <ul style="list-style-type: none"> • Identifying a non-profit with significant goodwill in the Metro area, such as Feed my Starving Children, as the primary event benefactor to obtain greater sponsorship. Would need an agreement covering revenue-sharing (and possibly cost-sharing) with the "benefactor". • Expanding the Friday night events to generate more community involvement – vendor booths, Chili cook-off, pie contest with Bakers Square, , etc. • Saturday night concert <p>The board discussed these new ideas and designated a task force of Sheila Manahan, Tom Durand, John Boone, and Susan Johnson to look further into the proposal with Todd and Robin - - with particular attention to sponsorship solicitation - - and to report back to the Board no later than the March meeting with pro's/con's and recommendations concerning further Board action..</p>	Johnson/Boone Guests: Robin Hicks-Corbo (via Cell Phone), Todd Corbo, Patrice Weinberger, and Mark McGinty

	Unfinished Business	
Development Consultant Contract Extension	Fr. Gallatin proposed a formal amendment to extend the Development Consultant contract to June 1, 2012 to cover new specific duties/tasks. The approximate 50 hours of work would not result in payments exceeding the original contract cap. After discussion, the Board agreed to table this item.	Fr. Gallatin
Technology Plan	1:1 Google Chromebook Proposal - The Technology Committee is looking for approval of the 1:1 proposal for next fall. After Board discussion, it was decided that before approval was given, the Finance Committee needed to be consulted to determine if the budget could provide funding for year 1 of the proposal (e.g., perhaps through any technology dollars that might be part of the <i>Shepherd the Way</i> line item. The Board will discuss this further ,if possible , via email exchange and electronic motion prior to the March meeting. Otherwise, the Board will take up this matter again at the March meeting.	Durand Guests: Nate Jorgensen and Sarah Meier
	Reports of Committees	
Marketing	No formal report. Prospective members are being contacted for committee membership.	Durand
Development	Gala was great, formal numbers are pending and will be shared at next meeting. Prospective Development Committee members are being contacted for committee membership.	Johnson
Finance	No formal report.	McCoy
	Adjourn	
Executive Session	Occurred from 6:00-7:04 p.m._	Board
Closing Prayer	The meeting adjourned at 9:47 p.m.	Gruenes

Next Board Meeting: March 6, 2012 at - 6:00 p.m. Executive Session Dinner - 7:00 p.m. Regularly Scheduled Meeting @ FSCS