

**Faithful Shepherd Catholic School and Tri-Parish Center  
Board of Directors Meeting  
Approved Minutes  
December 7, 2010**

**Board Members Present:**

**St. John Neumann**

Fr. Charlie Lachowitz  
Marge Gruenes  
Susan Johnson

**St. Thomas Becket**

Fr. Bill Murtaugh  
Tom Levandowski

**Church of St. Peter**

Sheila Manahan

**Other Attendees**

Mr. Boone, Principal (6:50-7:05pm)  
Linda Kautzky, Recording Secretary

Description	Discussion	Action By
<b>Invocation</b>	The meeting began at 6:50pm.	Fr. Bill Murtaugh
<b>Adoption of Agenda</b>	<p><b>Motion:</b> Marge Gruenes made the motion to approve the December 7, 2010 agenda with the following changes:</p> <p>MOVE: IV. Principal's Report to follow II. Adoption of Agenda. MERGE: VI. Scorecard with III. Principal's Report to read "III. Principal's Report/Scorecard". REMOVE: V. New Business, a. Tuition Recommendation (special guest: Jim Fink). CHANGE: VI. Scorecard/Reports of Committees to read "VI. Reports of Committees".</p> <p><b>The motion was unanimously approved.</b></p>	Board
<b>Principal's Report/Scorecard</b>		
	<ul style="list-style-type: none"> <li>• Students may now apply for volunteer hours at our three parishes via the FSCS website. The parishes request that students sign up for no more than 6 volunteer hours at one time.</li> <li>• The 2010-11 parent survey is complete and ready to go out next week. The survey contains the same questions as the 2009-10 survey in order to accurately measure performance across school years.</li> <li>• Sue Riesgraf is ready to begin her contracted development and marketing work on behalf of FSCS.</li> <li>• FSCS received \$5,500 in donations through GiveMN.org's "Give to the Max" day on November 16<sup>th</sup>. Andrea Douglas arranged for FSCS to participate in this event for the first time this school year.</li> <li>• K-5 Drama club is ready to go and will launch in January.</li> <li>• Religion "I Can" statements are underway and will be completed by the end of the school year.</li> <li>• Christmas cards from FSCS will be inserted into Sunday bulletins at each parish this Christmas.</li> <li>• The 2011 Gala Electric Moment proposal is SMART Boards for all core classrooms. The Board asked Mr. Boone to get the exact pricing to complete the implementation of SMART Boards in all core classrooms. The auctioneer may choose to use this information at the Gala during the live auction. Any excess Electric Moment funds will go to the Technology Committee to be used at their discretion.</li> </ul>	Mr. Boone
<b>Approval of Minutes</b>	<p><b>Motion:</b> Sheila Manahan made the motion to approve the November 9, 2010 minutes with the following change:</p> <p>CHANGE: Principal's Report, 5<sup>th</sup> bullet: "The Gala committee will select the Electric Moment item by the end of next week. The committee will then submit the Electric Moment item to the Board for approval." to "Mr. Boone will make a recommendation to the Board based on faculty input on the 2011 Gala Electric Moment for Board approval."</p> <p><b>The motion was unanimously approved.</b></p>	Board
<b>New Business</b>		
<b>Electric Moment</b>	<p><b>Motion:</b> Susan Johnson made the motion to approve the 2011 Gala Electric Moment proposal of SMART Boards for the remaining core classrooms Any excess funds will go to the Technology Committee to be used at their discretion.</p> <p><b>The motion was unanimously approved.</b></p>	Susan Johnson

Reports of Committees		
Liaison Reports	<p><b><u>Marketing</u></b> No update.</p>	Tom Durand
	<p><b><u>Development</u></b> Susan Johnson reported that FSCS received \$5,500 in donations from 85 donors through GiveMN.org's "Give to the Max" day.</p> <p>Gala invitations will be delivered December 14<sup>th</sup>. There will be an after-party with a DJ. Tickets will be \$60 this year. Raffles will be added including a gasoline raffle. The sweepstakes is a trip for four.</p> <p>CRC is donating design work for the Gala. Printing of invitations, catalog and signage may also be donated. Donation of both design work and printing will provide considerable savings for this event. Many volunteers responded to the letter requesting volunteer help for the Gala.</p> <p>The Board discussed tickets for the Gala.</p>	Susan Johnson
	<p><b><u>Capital Campaign</u></b> No update.</p>	Tom Levandowski
	<p><b><u>Finance</u></b> No update.</p>	Sheila Manahan
Unfinished Business		
Consideration of Reorganization	<p>The Board discussed the recommendation from FSCS administrative staff regarding the reorganization of the administration.</p> <p><b>Motion:</b> Fr. Charlie moved to direct Fr. Gallatin to finalize the delineation of duties and contractual addendum for the administrative reorganization proposal. These will be presented for action at the January 2011 Board meeting.</p> <p><b>The motion was unanimously approved.</b></p>	Tom Levandowski
Executive Session	Occurred from 5:00- 6:44pm	Board
Closing Prayer	The meeting adjourned at 8:09pm	Susan Johnson

Next meeting January 4, 2011 at FSCS • 6:00 pm - dinner & executive session • 7:00 pm – meeting