

Faithful Shepherd Catholic School and Tri-Parish Center
Board of Directors Meeting
Approved Minutes
May 4, 2010

Board Members Present:

St. John Neumann

Faye Heffele
Mark Lasswell

St. Thomas Becket

Fr. Bill Murtaugh
Tom Levandowski
Rebecca Schmid

Church of St. Peter

Fr. Joseph Gallatin
Dan O'Brien
Sheila Manahan

Other Attendees

John Boone, Principal
Linda Kautzky, Recording Secretary
Jim Fink, Finance Committee (6:26– 6:38pm)

Description	Discussion	Action By
Invocation	The meeting began at 6:04pm.	Mark Lasswell
Adoption of Agenda	<p>Motion: Mark Lasswell made the motion to approve the May 4, 2010 agenda with the following change:</p> <p>CHANGE: Last paragraph: "June, 2010" to "June 15, 2010".</p> <p>The motion was unanimously approved.</p>	Board
Approval of Minutes	<p>Motion: Mark Lasswell made the motion to approve the April 6, 2010 minutes with the following amendments:</p> <p>CHANGE: Page 3, last sentence: "...6:00pm – dinner & executive session • 7:00pm – meeting" to "...5:30pm - dinner & executive session • 6:00 pm – meeting".</p> <p>CHANGE: New Business, 2009-10 Marketing Recap and Website Proposal, last sentence: "...Andrea has completed all..." to "...Andrea has completed most...".</p> <p>CHANGE: Reports of Committees, Capital Campaign, first bullet: "\$1.13 million in pledges..." to "\$1.1million in pledges...".</p> <p>The motion was unanimously approved.</p>	Board
Principal's Report		
	<ul style="list-style-type: none"> • The estimated enrollment for the 2010-11 school year is 548 students. • One student from Tesseract School will join the 5th grade class at FSCS next year. 	John Boone
New Business		
Electronic Motion (Unsolicited Gift)	<p>Faithful Shepherd Catholic School policy requires that the Board approve unsolicited gifts over \$1,000.</p> <p>Motion: Faye Heffele made an electronic motion to accept the unsolicited gift of \$5,000 from an anonymous donor on April 27th.</p> <p>The motion was approved on April 28, 2010.</p> <p>Motion: Faye Heffele moved to ratify the April 28, 2010 electronic motion to accept the unsolicited gift of \$5,000 from an anonymous donor.</p> <p>The motion was unanimously approved.</p> <p>The gift will be allocated to the FSCS general fund.</p>	Board

Unfinished Business		
2010-11 Budget Approval	<p>Special guest Jim Fink presented the FSCS 2010-11 Budget to the Board. In his presentation, Jim addressed Board member questions that arose in the April Board meeting. Based on these questions, parameters for pension, healthcare and marketing expenses not anticipated in the April budget presentation were changed.</p> <p>The budget assumes 2.5 maintenance staff positions. Music and Art programs remain unchanged. School sport programs pay for themselves.</p> <p>Motion: Mark Lasswell made the motion to approve the 2010-11 school budget as presented:</p> <p>The motion was unanimously approved.</p>	Rebecca Schmid
Reports of Committees		
Liaison Reports	<p><u>Marketing</u></p> <ul style="list-style-type: none"> • Andrea implemented the Kindergarten Information evening in April. This event was designed for parents who have enrolled their Kindergarten student for the 2010-11 school year. However, it also provided information for families who have not yet confirmed enrollment. This event received positive reviews. • Beta testing is underway for the new website. • Key people are joining Marketing subcommittees. • Andrea ordered initial materials for Septemberfest. 	Rebecca Schmid
	<p><u>Athletic Field Site Plan</u></p> <p>No report.</p>	Dan O'Brien
	<p><u>Development</u></p> <p>The Septemberfest budget will be presented in the June Board meeting.</p>	Mark Lasswell
	<p><u>Capital Campaign</u></p> <p>Proof sheets were mailed this past week.</p>	Tom Levandowski
	<p><u>Finance</u></p> <p>See Unfinished Business, 2010-11 Budget Approval. No further report.</p>	Rebecca Schmid
	<p><u>Tri-Parish</u></p> <p>No report.</p>	Dan O'Brien
Executive Session	<p>Occurred from 5:30pm – 6:01pm.</p>	Board
Closing Prayer	<p>The meeting adjourned at 6:48pm.</p>	Sheila Manahan

Next meeting June 15, 2010 at FSCS • 6:00 pm - dinner & executive session • 7:00 pm – meeting