

Faithful Shepherd Catholic School and Tri-Parish Center
Board of Directors Meeting
Approved Minutes
April 14, 2009

Board Members Present:

St. John Neumann

Mark Lasswell

Faye Heffele

St. Thomas Becket

Tom Levandowski

Rebecca Schmid

Church of St. Peter

Fr. Joseph Gallatin

Della Miller

Dan O'Brien

Other Attendees

John Boone, Principal

Jim Fink, Finance Committee

| Description | Discussion | Action By |
|------------------------------|--|----------------|
| Invocation | The meeting began at 7:05pm. | Dan O'Brien |
| Adoption of Agenda | <p>Motion: To approve the April 14, 2009 agenda with the following amendment:</p> <p>REMOVE: "Unfinished Business".</p> <p>The motion was unanimously approved.</p> | Board |
| Approval of Minutes | <p>Motion: To approve the minutes from the March 3, 2009 meeting as written:</p> <p>The motion was unanimously approved.</p> | Board |
| Principal's Report | | |
| | <ul style="list-style-type: none"> • There will be a lockdown drill on Friday 4/17. • The State of the School report has been done in the past as a live meeting. After board discussion, it was agreed to send the report out electronically. • The eight grade class parents have requested to donate a stained glass window to the school as a gift from the class. The models were reviewed. <p>Motion: To approve the gift from the eighth grade class of a stained glass window to be put in the library window adjoining the chapel.</p> <p>The motion was unanimously approved.</p> | John Boone |
| New Business | | |
| Finance Committee Budget | <p>Jim Fink presented comments about the 2009-2010 budget to the Board. A conservative estimate for number of enrollees is 540. There will be no teacher elimination. There will be raises for steps and lanes only. Detail was not available due to changes made just that afternoon.</p> <p>The plan is that the budget will be sent out electronically, with the intent that it will be reviewed and approved electronically prior to the May 5th board meeting.</p> <p>A proposal for the overall Marketing Plan budget including Septemberfest was presented and reviewed. The budget will be \$13,500, covering \$3,500 for the overall marketing plan, and \$10,000 for Septemberfest.</p> | Jim Fink |
| Reports of Committees | | |
| Liaison Reports | <p>Marketing The Marketing Committee Charter Draft # 3 was presented and discussed. Additional revisions will be made.</p> <p>Motion: To approve the Marketing Budget of \$13,500 (consisting of \$3,500 for the overall marketing plan and \$10,000 for Septemberfest), subject to entering into a definitive agreement with Nighthawk Marketing. These budget dollars will NOT come from the Septemberfest 2009 budget.</p> <p>The motion was unanimously approved.</p> | Rebecca Schmid |

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| | <p><u>Athletic Field Site Plan</u></p> <ul style="list-style-type: none"> No update. | Dan O'Brien Mark Lasswell |
| | <p><u>Development</u></p> <ul style="list-style-type: none"> FSCS Golf Classic <ul style="list-style-type: none"> The event chair is Bill Reilly. The event date is Monday, August 10th, 2009. The location is Highland National in St. Paul. Dinner will be at Tav's on the Ave in St. Paul. Get those foursomes together for our 10th annual FSCS Golf Classic! Septemberfest <ul style="list-style-type: none"> Mark McGinty presented the latest information in the March Board meeting. Marathon <ul style="list-style-type: none"> The event date is Sunday, October 4th, 2009. The event chair is Kaleen Mikulski. Maureen Odegard is checking with two parents who may possibly co-chair this event with Kaleen. Gala <ul style="list-style-type: none"> The event co-chairs are Susan Johnson and Romelle Pornschloegl. The event date is Saturday, January 30th, 2010. Numerous committee chair leaders are in place. | Mark Lasswell |
| | <p><u>Capital Campaign</u></p> <ul style="list-style-type: none"> The campaign has reached \$979,938. By phase: <ul style="list-style-type: none"> Strategic \$411,413 Leadership \$325,787 Major \$110,725 Benefactor \$77,680 Parish phases are moving along. The General Phase mailing is in progress. Some new families will be approached. | Tom Levandowski |
| | <p><u>Finance</u></p> <ul style="list-style-type: none"> See Jim Fink's report under New Business. | Della Miller |
| | <p><u>Tri-Parish</u></p> <ul style="list-style-type: none"> No updates. | Fr. Charlie |
| Executive Session | Occurred from 6:00-7:00pm. | Board |
| Closing Prayer | The meeting adjourned at 9:04 pm. | Mark Lasswell |

Next meeting May 5, 2009 at FSCS • 5:30 pm - dinner & meeting
(Scheduled early due to conflict with the 3rd-5th grade music concert)