

Faithful Shepherd Catholic School and Tri-Parish Center  
Board of Directors Meeting  
Approved Minutes  
January 8, 2008

**Board Members Present:**

**St. John Neumann**  
Father Charlie Lachowitz  
Faye Heffele – call in

**St. Thomas Becket**  
Brian Howard  
Rebecca Schmid

**Church of St. Peter**  
Della Miller  
Dan O'Brien – call in

**Other Attendees**

John Boone, Principal  
Terese Shimshock, Assistant Principal 7:51pm  
Linda Kautzky, Recording Secretary

Description	Discussion	Action By
Invocation	The meeting began at 7:05pm.	Brian Howard
Adoption of Agenda	<b>Motion:</b> To approve the January 8, 2008 agenda as written: <b>The motion was unanimously approved.</b>	Board
Approval of Minutes	<b>Motion:</b> To approve the minutes from the December 4, 2007 meeting with the following amendment: <ul style="list-style-type: none"> <li>• REMOVE – 2<sup>nd</sup> bullet under “Unfinished Business – Governing Documents Revisions”.</li> </ul> <b>The motion was unanimously approved.</b>	Board
<b>New Business</b>		
Election of Vice President	<b>Motion:</b> To elect Fr. Rick Banker as Vice President of the Board of Directors for Faithful Shepherd Catholic School: <b>The motion was unanimously approved.</b>	Brian Howard
Presentation of 2008-2009 Tuition Proposal	The Finance Committee presented the proposal for 2008-2009 tuition to the Board. The committee made the following recommendations for 2008-2009 tuition: <ul style="list-style-type: none"> <li>• An in-parish increase of \$135, or 3%. Total in-parish tuition for the 2008-2009 year as proposed: \$4,560.</li> <li>• An out-of-parish increase of \$210. Total out-of-parish tuition for the 2008-2009 year as proposed: \$6,335.</li> <li>• Budget assumptions include enrollment at the 2007-2008 level (575 students).</li> </ul> <b>Motion:</b> To approve the proposed 2008-2009 tuition increase: <b>The motion was unanimously approved.</b>	Della Miller
<b>Reports of Committees</b>		
Liaison Reports	<b>Marketing</b> <ul style="list-style-type: none"> <li>• See Principal's report.</li> </ul>	Dan O'Brien
	<b>Athletic Field Site Plan</b> <ul style="list-style-type: none"> <li>• See Principal's report.</li> </ul>	Dan O'Brien

Liaison Reports	<p><b><u>Principal's Report</u></b></p> <ul style="list-style-type: none"> <li>John Boone presented the Gala Committee proposal for the Electric Moment: 7 additional projector carts with laptops. The school currently has 2 such projector carts. These carts include an LCD projector, laptop computer, wireless keyboard, and wireless mouse. These carts serve as a classroom teaching tool, motivating students to connect with their curriculum. 7 additional carts will provide one cart per grade. The estimated cost is \$17,500 (\$2,500 per cart).</li> </ul> <p><b>Motion:</b> To approve the Electric Moment proposal of 7 projector carts with laptops:  <b>The motion was unanimously approved.</b></p> <ul style="list-style-type: none"> <li>Terese Shimshock presented the results of the 2007-2008 ITBS testing taken in October. This test gives FSCS a national comparison. High schools use the ITBS results in their admissions process. All scores were above the 70th percentile. Terese Shimshock will evaluate the trends in the data to ensure consistency across grades, particularly in the shift from elementary to middle school.</li> <li>The Marketing committee met, with follow-up meetings including Fr. Charlie, John Boone, Sue Riesgraf, and Andrea Douglas. The group discussed what marketing and advertising is possible and effective within the parishes.</li> <li>Middle school parent information night for 5<sup>th</sup> graders and new students is set for January 9th. <ul style="list-style-type: none"> <li>Dr. Kahn will describe middle school from the student perspective.</li> <li>John Boone will discuss the leadership benefits of a K-8 school, the middle school faculty, and the FSCS mixed home-base group.</li> </ul> </li> <li>John Boone spoke with Mr. Wilson at Eagan Parks and Recreation regarding the batting cage (part of the Athletic Field Site Plan). Eagan Athletic Association and the City of Eagan will provide labor and funds for the batting cage. FSCS will provide the site.</li> <li>Catholic Schools week is coming up. Activities will be listed in the school newsletter.</li> <li>John Boone will attend the Gala. Sarah Meier will present the Electric Moment.</li> </ul>	John Boone
Liaison Reports	<p><b><u>Development</u></b></p> <ul style="list-style-type: none"> <li>No updates.</li> </ul>	Brian Howard
	<p><b><u>Capital Campaign</u></b></p> <ul style="list-style-type: none"> <li>No updates. Discussed during executive session.</li> </ul>	Brian Howard
	<p><b><u>Finance</u></b></p> <ul style="list-style-type: none"> <li>See New Business, Presentation of 2008-2009 Tuition Proposal.</li> </ul>	Della Miller
	<p><b><u>Tri-Parish</u></b></p> <ul style="list-style-type: none"> <li>Fr. Charlie will now be the liaison for the Tri-Parish Committee.</li> </ul>	Brian Howard
<b>Unfinished Business</b>		
Governing Documents Revisions	Father Charlie has not yet received the constitution and bylaws.	Fr. Charlie
Executive Session	<ul style="list-style-type: none"> <li>Occurred from 6:00 – 7:00pm.</li> <li>The Board discussed possible ways to permanently memorialize Fr. Tom Brioschi.</li> </ul>	Board
Closing Prayer	The meeting adjourned at 8:15pm.	Dan O'Brien

Next meeting February 5, 2008 at FSCS • 6:00 pm - dinner & executive session • 7:00 pm - meeting