

**Faithful Shepherd Catholic School and Tri-Parish Center
Board of Directors Meeting
Approved Minutes
August 7, 2007**

Board Members Present:

St. John Neumann

Father Charlie Lachowitz
Faye Heffele
Mark Lasswell

St. Thomas Becket

Father Tom Brioschi
Brian Howard
Rebecca Schmid

Church of St. Peter

Father Rick Banker
Della Miller
Dan O'Brien

Other Attendees

Linda Kautzky, Recording Secretary
John Boone, Principal
Sara Collins, Development Director (7:10–7:45pm)

Description	Discussion	Action By
Invocation	The meeting began at 7:00 pm.	Della Miller
Adoption of Agenda	Motion: To approve the August 7, 2007 agenda as submitted. The motion was unanimously approved.	Board
Approval of Minutes	Motion: To approve the minutes from the June 12, 2007 meeting with the following amendment: Election of Officers – change COMMENCING to CONTINUING The motion was unanimously approved.	Board
Unfinished Business		
Governing Documents Revisions	The documents await the archbishop's signature. Father Charlie will contact the archdiocese.	Father Charlie
New Business		
Ratify Capital Campaign Action	<p>In special session on June 27, 2007, the Board discussed three questions based upon the Feasibility Study report provided by Catholic School Management. Discussed was:</p> <ol style="list-style-type: none"> 1. Whether we should begin a capital campaign 2. The amount of the campaign 3. If we should utilize a consultant <p>Motion: Approval of a \$2.5mm capital campaign of which \$2mm will be utilized for debt reduction and \$.5mm for other needs with the stipulation of a communication plan to address the issues in the Feasibility Study and the Report Card before the first solicitation of donations. A consultant will be utilized. The motion was unanimously approved on June 27, 2007. The motion was ratified.</p> <p>Ms. Collins and Mr. Lasswell will create a capital campaign committee. This committee will implement the communication plan. Mr. Lasswell will provide a campaign committee report to the board monthly.</p> <p>Motion: Approval of Catholic School Management as consultant to assist with the capital campaign, with a budget of \$75,000 and with fees not to exceed \$25,000. Costs or fees above these stated limits must be presented to the board for consideration. The motion was unanimously approved.</p>	Brian Howard
Reports of Committees		
Llaison Reports	<p>Development</p> <ul style="list-style-type: none"> • Golf tournament raised \$21,742.00. • Septemberfest: <ul style="list-style-type: none"> ▪ Kansas will headline Septemberfest this year. ▪ KQRS will provide radio publicity. 	Mark Lasswell
	<p>Finance</p> <ul style="list-style-type: none"> • Ms. Miller and Mr. Lasswell will meet with Mr. Boone on August 8, 2007 to determine the best candidates for outsourcing. 	Della Miller
	<p>Tri-Parish</p> <ul style="list-style-type: none"> • No report 	Father Tom
	<p>Marketing</p> <ul style="list-style-type: none"> • The Marketing committee plans to meet with Mr. Boone to clarify its responsibilities vis-à-vis other school administration and board committees and positions. The focus of the Marketing committee has been recruitment and retention up to this point. 	Dan O'Brien

Liaison Reports	<u>Athletic Field Site Plan</u> <ul style="list-style-type: none"> Field repairs and improvements are underway. 	Dan O'Brien
Principal's Report	<ul style="list-style-type: none"> Mr. Boone to draft welcome letter to families. School repairs and preventative maintenance are underway in preparation for the new school year. 571 students are confirmed and 4 are unconfirmed for 2007-2008 enrollment. Researching possible student busing to/from Mendota Heights. All open staff positions will be filled by the week of August 10th. Professional education from Title II funds is ongoing. Completing Math curriculum for essential outcomes by October. Will move on to Science and Health curriculum in November. FSCS is accredited by MNSAA for the 2007-2008 school year. The administration continues to implement the school improvement plan from the accreditation team. Per the plan, the Home and School Association will purchase religious icons to enhance the chapel and liturgies in the gym. Uniform shopping scheduled for Sunday August 12th from 10:00-12:00pm. The Ice cream social for Kindergarteners and their families is scheduled for Wednesday, August 22nd from 6:30-8:00pm. Meet and Greet Night is scheduled for Thursday, August 30th from 5:00-8:00pm. Football and girls soccer teams begin Fall practice on August 20th. Speech/debate and drama clubs are under consideration for future extra-curricular offerings. Mr. Boone will meet with the Finance and Marketing committees. Mr. Boone and the board decided that the format for the State of the School will be a meeting held at the school in Spring 2008. Mr. Boone will include his report in the Board agenda each month, giving the Board an opportunity to comment or add to the report prior to each meeting. 	John Boone
Executive Session	Occurred from 6:00 – 7:00 pm.	Board
Closing Prayer	The meeting adjourned at 8:14 pm.	Dan O'Brien

Next meeting September 4, 2007 at FSCS • 6:00 pm - dinner & executive session • 7:00 pm - meeting