

**FAITHFUL SHEPHERD CATHOLIC SCHOOL AND TRI-PARISH CENTER
BOARD OF DIRECTORS MEETING
APPROVED MINUTES**

AUGUST 8, 2006

BOARD MEMBERS PRESENT:

ST. JOHN NEUMANN
Fr. Charlie Lachowitz
Faye Heffele
Mark Lasswell

ST. THOMAS BECKET
Fr. Tom Brioschi – 8:30 pm
Brian Howard
Kirk Fischer

CHURCH OF ST. PETER
Della Miller
Dan O'Brien

OTHER ATTENDEES
Mark Ginder, guest
Sherry Gullett, guest
Karen Foster, Recording Secretary

DESCRIPTION	DISCUSSION	ACTION BY
Invocation		Brian Howard
Adoption of Agenda	Motion: To approve the August 8, 2006 agenda as written. The motion was unanimously approved.	Board
Approval of Minutes	Motion: To approve the minutes from the June 2006 meeting as written. The motion was unanimously approved.	Board
Unfinished Business		
Governing Documents Revisions	Mr. Ginder clarified the Seat Assignment policy language. Board consensus was to include Seat Assignment language in the by-laws. Mr. Ginder is awaiting Archdiocese approval. By-laws will be reviewed for approval again in September contingent upon Archdiocesan feedback.	Brian Howard
New Business		
Ratification of Board Electronic Actions	<p>Finance Committee Recommendations concerning June 13, 2006 motion:</p> <p>Motion – To approve expenditure of capital acquisition (up to \$35,000) for improving lunchroom capacity contingent upon Finance Committee’s recommendation for identifying funding sources. (The committee will communicate electronically over the summer.) June /2006</p> <p>Mrs. Edinger will look at alternative funding sources – KC’s, HSA, and Sodexo. Finance committee will email the Board its recommendations.</p> <p>Motion: The motion was unanimously approved.</p> <p>Mr. Fischer and the Finance committee examined the preferred funding sources of the capital acquisition and electronically submitted its recommendation. The Board reviewed the Finance committee recommendations concerning and unanimously agreed to the following: 1) Hot/cold tables, - Approve with funding from HSA (\$8K) up to \$6K from the 2005/06 operations budget. 2) Freezer – defer until outside funding sources identified. 3) Lunch tables - Refer to the Auction committee for electric moment consideration.”</p> <p>Motion: Father Charlie electronically made a motion to approve the Interview Committee’s unanimous recommendation to offer employment to John Lepetit as principal. The motion was unanimously approved.</p>	Board Via email July 2006
Reports of Committees		
Liaison Reports	<p>Development</p> <ul style="list-style-type: none"> • Ms. Sarah Collins (Development Director), Mr. O’Brien (BOD), and Mr. Lasswell (BOD) attended a seminar on how to organize and execute a capital campaign on July 28 at Notre Dame (South Bend, IN). • Ms. Collins will be working on creating a comprehensive development plan and will come before the BOD to present it in the next couple of months. 	Mark Lasswell
	<p>Finance</p> <ul style="list-style-type: none"> • Training - New BOD members (Ms. Miller) and Finance Committee members need to attend a finance training session. Mr. Fischer will arrange training with Jim Fink and the Finance committee. • Unsolicited Gift Policy – Mr. Fischer will send a policy draft to the Board and cc administration. The first reading will occur at the September BOD meeting. Mr. Fischer will bring feedback from administration. 	Kirk Fischer
	<p>Tri-Parish</p> <p>No report in Father Tom’s absence.</p>	Father Tom
	<p>Marketing</p> <p>No report.</p>	Dan O’Brien
	<p>Athletic Field Site Plan</p> <p>The committee held its first meeting in July. The purpose of the committee is to develop a site plan for the athletic fields and playground. Mr. O’Brien highlighted general areas of concern, needs and wants for the baseball, football, soccer, and softball fields and playground.</p> <p>The committee plans: 1) to meet with the new principal to set priorities based on the information gathered, 2) to develop a plan to meet the priorities, and 3) to examine a plan to redelineate the wetlands.</p>	Dan O’Brien

Principal's Report	No report in Mr. Lepetit's absence.	
Executive Session	Occurred from 6:00 – 7:00 pm. The Board again went into Executive Session from 7:15 – 7:30 pm.	
Closing Prayer		Brian Howard

**NEXT MEETING SEPTEMBER 5, 2006 AT FSCS
DINNER & EXECUTIVE SESSION AT 6:00 P.M.
MEETING AT 7:00 P.M.**