

**FAITHFUL SHEPHERD CATHOLIC SCHOOL AND TRI-PARISH CENTER
BOARD OF DIRECTORS MEETING
December 6, 2005**

APPROVED MINUTES

Board Members Present:

St. John Neumann Fr. Charlie Lachowitz Steve Hoepfner Faye Heffele	St. Thomas Becket Fr. Tom Brioschi Brian Howard	St. Peter's Sheila Moroney Dan O'Brien	Other Attendees Sr. Patricia Beckman, Principal Kaleen Mikulski, Recording Secretary
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Finance Committee: Mark Lasswell, Joe Polaczyk

Item	Description	Action By
12.1 12/6/05	<u>Opening Ceremonies</u> Invocation	Mark Lasswell
12.2 12/6/05	<u>Adoption of Agenda</u> Motion: To approve the December 6, 2005 agenda as written. The motion was unanimously approved.	FS Board
12.3 12/6/05	<u>Reading and Approval of Minutes</u> Motion: To approve the minutes from the November 8, 2005 meeting as amended. The motion was unanimously approved.	FS Board
12.4 12/6/05	<u>Unfinished Business</u> a. Budget The Finance Committee presented its 2006-07 tuition proposals and recommendation to the Board. Three salary-related goals were considered in the recommendation – establishing benchmarks for the salary scale, close the gap between FSCS salaries and area schools, and to correct discrepancies created by past salary scales, especially for teachers with Masters degrees. Salaries account for 85% of the budget. Two tuition scenarios were presented: to increase tuition \$160 for in-parish students, and \$215 for non-parish students vs. \$125 for in-parish students and \$175 for non-parish students. Both met the above stated salary goals. Assumptions for the proposals were presented to the Board, and included enrollment of 600 students and potential cost savings measures. The main difference between the two tuition increase scenarios is the amount of money available in the Capital Improvement Fund to handle unforeseen expenses. A cost of living tuition increase would be 4.10%. The proposed in-parish tuition increase of \$160 represents an increase of 3.86%; the in-parish increase of \$125 represents an increase of 3.01%. The Finance Committee recommended the tuition increase of \$125 for in-parish students and \$175 for non-parish students. The Board asked the Finance Committee to determine the budget/tuition implications of a stated salary parity goal of 80%, 85%, or 90% for the next five years, meaning the school would try to stay at these parity levels with area schools. The Board's goal is to determine the benchmark for salary parity and continually close the gap each year. Motion: To accept the Finance Committee's recommendation of an in-parish tuition increase of \$125 per student, and an out-of-parish increase of \$175 per student for the 2006-2007 school year. The motion was unanimously approved. Fr. Charlie will draft a letter to FSCS families explaining the tuition increase. The letter will note there may be cost savings measures.	Mark Lasswell

	<p>b. Policy Review A second reading was completed for the 300 and 400 series of the policy manual. Motion: To accept Policy 301 as revised. The motion was unanimously approved.</p> <p>Proposed changes to the 500 and 600 series of the policy manual were submitted to the Board for first readings. Policies 501, 503, 509, 510, 602, 603, 605, 607-616 are to be deleted because they are not policy statements, are already covered in the Student Handbook, or restate items covered in policies that will be readopted. The Board reviewed minor changes to the remaining policies, including re-sequencing policy numbers. A policy will be added regarding the Board’s annual review of changes to the Student Handbook.</p> <p>The second reading and adoption of revised policies 501-512 and 601-605 will be scheduled for the January meeting.</p> <p>c. Accreditation FSCS’ Self-Study, Improvement Plan, and Profile have been completed and are posted on the school’s website. The accreditation site visiting team is scheduled to be at Faithful Shepherd February 15-17, 2006. The school is prepared for the accreditation process.</p> <p>d. City of Eagan Agreement Work on the agreement is continuing. There is no indication the City will have problems addressing FSCS’s concerns. A final document should be ready for the January Board meeting.</p>	<p>Sr. Pat</p> <p>Sr. Pat</p> <p>Sr. Pat</p>
<p>12.5 12/6/05</p>	<p><u>New Business</u></p> <p>a. Extend TOPs until May 31, 2006 A meeting is scheduled for January 11 to begin work on the By-Laws. Fr. Charlie, Ms. Heffele, Mr. Howard, Mr. O’Brien, and Mr. Ginder are scheduled to attend. Sunset provisions for TOPs 1, 2, and 3 are set to expire December 31, 2005 and need to be extended. Motion: To extend the Sunset Provisions in TOPs 1, 2, and 3 until May 31, 2006. The motion was unanimously approved.</p> <p>b. Silent Auction BOD Dinner The format for this year’s auction event was discussed. It was decided the progressive dinner would be offered again this year. The event date will be set via email.</p>	<p>Brian Howard</p> <p>Brian Howard</p>
<p>12.6 12/6/05</p>	<p><u>Reports of Committees</u></p> <p>a. Liaison Reports:</p> <ul style="list-style-type: none"> • <i>Development</i> The auction is scheduled for January 28 with ticket sales set to begin. The Committee noted the Auction date might need to be changed next year as there has been a conflict with Cretin Derham’s Father/Daughter Dance the past two years. • <i>Finance</i> The Variance Report was distributed to the Board. • <i>Tri-Parish</i> A preliminary set of the policies and procedures has been completed and will be presented to the Board at a future meeting. 	<p>Steve Hoepfner</p> <p>Fr. Tom</p> <p>Sr. Pat</p>

	b. Principal's Report: Sr. Pat's report was provided to the Board. ITBS and COGAT test results were discussed.	Sr. Pat
12.7 12/6/05	<u>Adjourn</u> Closing Prayer.	Faye Hefele

Next Board Meeting: January 3, 2006 at FSCS
 (Dinner & Executive Session at 6:00 p.m.; Meeting at 7:00 p.m.)