

**FAITHFUL SHEPHERD CATHOLIC SCHOOL AND TRI-PARISH CENTER
BOARD OF DIRECTORS MEETING
November 2, 2004**

APPROVED MINUTES

Board Members Present:

St. John Neumann
Fr. Charlie Lachowitz
Phil Schiller
Steve Hoepfner

St. Thomas Becket
Fr. Tom Brioche
Teri Carlisano
Brian Howard

St. Peter's
Thom Miranda
Sheila Moroney

Other Attendees

Sr. Patricia Beckman, Principal
Mark Lasswell, Finance Committee
Tim Murphy, Finance Committee
Joe Polaczyk, Finance Committee
Kaleen Mikulski, Recording Secretary

Old Business: None

Item	Description	Action By
11.1 11/2/04	<i>Opening Prayer</i>	Steve Hoepfner
11.2 11/2/04	<i>New Agenda Items</i> None to report.	FS Board
11.3 11/2/04	<i>Review and approval/disapproval of September Minutes</i> The minutes were approved with the notation that the next Board meeting date was November 2 not December 7, 2004.	FS Board
11.4 11/2/04	<i>Finance Presentation</i> The Finance Committee presented St. Thomas Becket's plan to defer its Archdiocesan Assessment and Annual Parish Contribution to FSCS through 2005-06. The plan has been approved by Archdiocese and was presented with the Finance Committee's recommendation that the Board accept it. Motion: A motion was made to accept the Faithful Shepherd Catholic School & Tri-Parish Center Financial Plan – St. Thomas Becket. The motion was approved.	Finance Committee FS Board
11.5 11/2/04	<i>Board/Parent Communication</i> Moved to the Board retreat.	FS Board
11.6 11/2/04	<i>Principal's Report</i> Sr. Pat's report included details for the following 10 sections: Building/Plant, Finances, Faculty/Staff, Curriculum, Accreditation, School Events, Co-Curricular Activities, Tri-Parish Center, School Advisory Committee, and Home and School Association. Highlights include: <ul style="list-style-type: none"> • Installation of the new counter in the main office was completed during the October break. • The Finance Committee has begun work on the preliminary budget for 2005-06. The first draft will be presented to the board at the December meeting. • The salary scale will be updated this spring. The Finance Committee plans to survey salary levels at area Catholic schools. The information will be used for the 2006-07 budget. • The steering committee for the accreditation process met in October to set meeting dates and review committee tasks. • SAC is completing their portion of the accreditation process and is finalizing the school profile. • SAC is helping to develop a survey to determine parent needs for extended day programs. Information provided by the survey will be used when the school requests bids from providers after the first of the year. 	Sr. Pat

11.7 11/2/04	<i>Liaison Reports</i> Moved to the Board retreat.	FS Board
11.8 11/2/04	<i>Board Retreat</i> Fr. Charlie presented a synopsis of the upcoming Board retreat. The morning session will include a formal overview of Board meetings, agendas, policies, procedures, and election of officers. The afternoon session will focus on committee work.	Fr. Charlie FS Board
11.9 11/2/04	<i>Closing Prayer</i>	Fr. Tom

Next Board Meeting: December 7, 2004 at 7:00 p.m.